



ULTIMATE MOVING OUT CHECKLIST 2023

PREPARED BY EXPERIENCED MOVING EXPERT

CALL NOW

» 4-6 weeks before moving day

- ☐ Be careful when choosing a removal company.
- ☐ Set a budget, obtain a written quotation, and insure your move.
- ☐ Update your address with the Electoral Office, Drivers Licence and Car Registration.
- ☐ Ensure that your furniture will fit in the new space by creating a floor plan and measuring the spaces.
- ☐ Keep a record of all your possessions, noting any scratches or dents.
- ☐ Redirect or cancel newspaper and other subscriptions.
- ☐ You will need to confirm the time and date of key collection and settlement with your lawyers or real estate agents.
- ☐ Obtain family and pet medical records. Also dental and school records.
- ☐ Transfer and set up utilities at your new address.

» 2-3 weeks before moving day

- ☐ Notify all relevant authorities of your change of address.
- ☐ Arrange for family and friends to take care of children & pets on moving day.
- ☐ Fill prescriptions needed the week before and after the move.
- ☐ Service your car, drain the lawnmower.
- ☐ Arrange final readings of gas and electricity meters, remove batteries.
- ☐ Discontinue delivery services, newspapers, automated payment plans and local memberships.
- ☐ Book a locksmith to change the keys on moving day at your new home.
- ☐ Disassemble outdoor items.
- ☐ Create a "Handyman" Kit with hammer, Allen keys, screwdriver, lightbulbs, nails and wall hooks, pen knife.

» 1 Week to moving day

- ☐ Set aside bed linens, and towels to be used on the first night so beds can be made up as soon as possible on moving day.
- ☐ Draw up a plan of each room in your new home with furniture placement for your removal supervisor.
- ☐ Re-confirm all moving details with the Removalist,
- ☐ Arrange access and parking for the Removalist truck.

» The day before moving day

- ☐ Defrost and empty your refrigerator.
- ☐ Pack personal luggage / items to take with you.
- ☐ Unplug and tie up appliance cords.
- ☐ Cash on hand for last minute expenses and necessary finances for moving organised.
- ☐ If your house will be empty for a while inform police and neighbours.
- ☐ Prepare an action plan for moving day.

» On the day of move

- ☐ Have "ESSENTIALS" and "SURVIVAL" cartons on hand.
- ☐ Provide Removalist with floor plans and parking information for the new address.
- ☐ Ask Removalist to load kitchen boxes last so they are first off the truck.
- ☐ Check off all items as they go into the moving van.
- ☐ Return all keys to the Real Estate Agent or new tenant. Lock house, turn off power, tighten all taps, check gas and electrical.

Notes :

MELBOURNE CHEAP MOVERS

Cheap Furniture Removalist & House Moving Melbourne

TO KNOW MORE

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